

24 AUG 1982

MEMORANDUM FOR: General Manager
Northwest Federal Credit Union

FROM: Chief, Building Planning Staff, OL

SUBJECT: New Building Space Allocation

REFERENCE: Memorandum from Acting General Manager,
Northwest Federal Credit Union to New Building
Task Force, dated 4 September 1981, Subject:
Clarification of Memo dated 12 August 1981
"Space Requirements"

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1. Your request for [] square feet of space in Headquarters has been submitted to Senior Agency Management for policy guidance. The guidance received is to plan for "minimal proportionate increases" in Credit Union space.

2. Based on this guidance, a total of 6,000 square feet is now identified for Credit Union use at Headquarters after the new building is completed. We would like to hold preliminary discussions with your representatives regarding options for locating and configuring this space at your convenience.

STAT

[]
Chief, Building Planning Staff, OL

STAT

cc: []
Planning Staff, O-ExDir
C/LSD/OL

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OL/BPS [] (23 Aug 82)

OL 2 3829

plm *plm*
pke *OK*
gk *OK*
File: C. U.